

About

OUR PURPOSE

We are committed to fostering a culture of transparency and ethical decision-making within our organization and beyond. Conflicts of interest can arise in various situations, and it's crucial to identify and manage them effectively to maintain trust and integrity.

OUR MISSION

In support of the University's mission, our goal is to educate and empower individuals to recognize potential conflicts, understand their implications, and navigate them responsibly. We strive to ensure that all members of our community adhere to the highest ethical standards.

KEY COMPONENTS

- Awareness training
- Guidelines and resources
- Reporting mechanism
- Support and consultation



Contact Us



conflictpolicy.nd.edu



conflicts@nd.edu



(574) 631-6616



201 Flanner Hall
Notre Dame, IN 46556

Audit &
Advisory
Services

University of
Notre Dame

CONFLICT OF INTEREST PROGRAM



Members of the Notre Dame community are dedicated to recognizing and avoiding conflicts of interest in their roles. They must also identify and manage any activities or relationships that could create the appearance of a conflict. The University believes that clear guidelines for reporting and managing actual, potential, and perceived conflicts will help faculty and staff uphold integrity.



Process

- Disclosure is entered into the Novelution system, accessed at conflictpolicy.nd.edu.
- Once completed, the disclosure is routed to the member's Designated Reviewer.
- The Designated Reviewer ensures conflicts are categorized appropriately.
- A determination is made whether a Management Plan is required.
- The Designated Reviewer will work with the member to develop a Management Plan, if needed.

Disclosures must be completed:

- Annually
- Within 15 calendar days of:
 - Change in status of an existing actual, perceived, or potential Conflict of Interest
 - Identification of a new actual, perceived, or potential Conflict of Interest
- Within 30 calendar days of employment start date

Conflict of Interest

- Simply put, a Conflict of Interest is anything that can affect your judgement in carrying out your Notre Dame responsibilities.
- Applies to any faculty or staff who are in a position to influence or commit University resources.

Outside Activity

- Simply put, an Outside Activity is anything that you do that is not for Notre Dame.
- Applies to all faculty and exempt staff.

Conflict of Commitment

- Simply put, a Conflict of Commitment is anything that can affect the time available for you to complete your Notre Dame Responsibilities.
- Applies to all regular and visiting faculty.